



PLANT PASS SCHEME DOC #02

# Entry Checklist

20 steps to tick off for better  
biosecurity management

V1.1 – 10 June 2021

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BIOSECURITY 2025

# 20 steps to tick off for better biosecurity management



## Be aware and plan

<b>1</b>	Make a management commitment to biosecurity best practice and build a workplace culture where this is instilled throughout the nursery and among its workers.	6.2 <sup>1</sup> 7.1	<input type="checkbox"/>
<b>2</b>	Create a biosecurity management plan listing hazards and risks in or to your nursery and measures to combat them.	7.1	<input type="checkbox"/>
<b>3</b>	Work with workers and display information on biosecurity awareness and protocols, what to look for and what to do if they find anything suspicious.	6.3	<input type="checkbox"/>

## Site management

<b>4</b>	Make visitors aware of access controls and biosecurity issues with gate and nursery signage and information, sign them in and know where they go in the nursery.	6.4 6.5	<input type="checkbox"/>
<b>5</b>	Limit access to production and growing areas to only workers, visitors and vehicles that need to be there.	6.4 6.5	<input type="checkbox"/>

## Nursery hygiene

<b>6</b>	Clean and sanitise all cutting tools at the start and end of the day they are used, and in between crops and batches.	7.2	<input type="checkbox"/>
<b>7</b>	Clean and sanitise all propagation surfaces at the start and end of the day they are used, and in between crops and batches.	7.2	<input type="checkbox"/>
<b>8</b>	Ensure workers regularly wash hands (at the start and end of the day, at breaks and in between crops and batches), maintain good hygiene practices, and make sure clothing and footwear is checked and cleaned on a regular basis.	7.2	<input type="checkbox"/>
<b>9</b>	Clean and prepare production and growing areas between batches. Container growing beds should be sanitised between batches.	7.2 8.2.1 9.2.1	<input type="checkbox"/>
<b>10</b>	Keep media preparation areas, and all materials storage areas free of pests and water runoff.	7.2 8.1.2	<input type="checkbox"/>
<b>11</b>	Keep production areas, equipment, machinery and vehicles clean and free of plant and other organic debris.	7.2 8.2 9.2 10.2	<input type="checkbox"/>
<b>12</b>	Make sure production and growing areas, pathways and surrounding areas drain well and away from nursery stock and are clean and free of weeds.	8.2 9.2 10.2	<input type="checkbox"/>
<b>13</b>	Disinfect any recycled materials - soilless media, containers, water ... Dispose of plant and organic debris safely via bulk waste, composting or deep burial.	7.2	<input type="checkbox"/>

<sup>1</sup> Cross reference to Plant Pass Core Standard and Guidance

## Inspect

<b>14</b>	Inspect all plants, plant materials and production inputs sourced offsite for pests before taking them into production and growing areas. Source only from trusted suppliers and maintain records of where things come from and inspection outcomes.	7.5	<input type="checkbox"/>
<b>15</b>	Maintain a register of mother stock plants and inspect these thoroughly before taking propagation material. Maintain records of locations and inspection outcomes.	8.1.1	<input type="checkbox"/>
<b>16</b>	Inspect plants, packaging and shipping containers for pests before dispatch. Keep plant transport clean, sweep and clean truck decks and dispose of plant and organic debris safely via bulk waste, composting or deep burial.	8.3	<input type="checkbox"/>

## Protect and Check

<b>17</b>	Crop protection - build a crop protection plan listing key pest threats, cultural and other management measures and appropriate corrective action.	8.2.3	<input type="checkbox"/>
<b>18</b>	Crop monitoring - check nursery stock for pests and pathogens, keeping records of what you find, any diagnostic tests undertaken, and the treatments you apply.	7.3	<input type="checkbox"/>

## Track and Trace

<b>19</b>	Know where it's come from, where it is and where it went - Make sure you have records of where nursery inputs come from, how plant batches progress through the nursery production process and where plants are shipped to.	7.4	<input type="checkbox"/>
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## Don't stop now

<b>20</b>	Contiguously improve – work with your team, this list, the Plant Pass Core Standard and Hazard Management Checklist and Plant Pass Guidance at least annually to review performance, plan and implement improvements. Review, plan do, and then review again!	7.1	<input type="checkbox"/>
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