

## Register with Plant Pass

Plant producers can now register with Plant Pass, build their pest risk management system and progress to audit with AsureQuality.

This is an opportunity to join the group of early adopters to get underway and demonstrate to your customers and peers that you have systems in place to manage biosecurity risks!

### Steps include:

**STEP  
01**

Registering with the programme

**STEP  
02**

Doing a self-assessment

**STEP  
03**

Attend a workshop/webinar(s) where you'll learn how to implement the scheme

**STEP  
04**

Building and improving in areas you've identified that need work

**STEP  
05**

Being audited by an independent certification body

**STEP  
06**

Working to close-out audit non-conformances

**STEP  
07**

Certification

### When and how long

You can start anytime, and how long it takes depends on how much you need to do and the priority, time and resources you can give to it.

Even if you do not progress to audit and certification for some time, the work you do from when you start with Plant Pass will improve your risk management and lessen the likelihood of your nursery becoming infected by a pest or pathogen, and protect your customers and planting environments.

### How much

Annual programme registration, manuals, support and updates	\$250
Workshop attendance	Free
Webinar attendance	Free
Audit <i>payable to AsureQuality plus travel time and distance charges</i>	\$920

### Workshops & Webinars

We will have several workshop and webinar opportunities through the year. We'll be in touch with registered producers and will post details on the Plant Pass website.

### What's next

1. Fill in the registration form on the next page and email it to: [office@plantpass.org.nz](mailto:office@plantpass.org.nz)
2. We'll send you our Start Up pack and other documents, and then you're underway.
3. The Plant Pass Team are here to help! Get in touch if you have any questions about registration, the scheme, the audit process workshops etc:

Email [office@plantpass.org.nz](mailto:office@plantpass.org.nz) or call Jacinta Harrop on 027 913 1706

# Plant Pass Producer registration form



## Identification

Legal name

If this is a registered business, Partnership or Trust, then record legal name ... if not one of these, use a person's name

Trading name

This name will appear on your certificate. Record if not the same as above

Postal address

Including postcode

Business owner

Full name of majority shareholder(s), Trust Chair or person accountable for entity

## Contacts

Nursery manager

First and last name

Title

eg Owner, manager etc

Plant Pass contact

First and last name. Record if not the nursery manager

Title

eg Owner, admin, manager etc

Contact's phone #

Mobile #

Contact's email

## Nursery sites

Main site address

eg where relevant records and documents are kept. Street address, RD, road, area etc

Additional sites

If any

1

2

3

## Specific modules

Tick if you grow

Myrtaceae species

Agathis australis (Kauri)

Avocado

Wine grape vines

Kiwifruit or shelter for kiwifruit growers

## Agreement

Signed

Name

Date

Registration subject to Plant Pass registration, audit and other fees on the reverse of this form

Privacy Declaration

NZPPI is the Plant Pass Scheme Manager and will collect personal and business information from you for your registration in and the efficient functioning of the Plant Pass Scheme. Plant Pass will publish your Plant Pass ID, trading name, Plant Pass status and Plant Pass standards that apply in its participating Producer Register on the Plant Pass website.

## Next steps

01

Send this form to the scheme manager, NZPPI.  
e: [office@plantpass.org.nz](mailto:office@plantpass.org.nz)  
p: NZPPI, PO Box 3443, Wellington 6140

02

NZPPI will send you an invoice for the annual registration fee, \$250 plus GST.

03

We'll send you our Start Up pack and other documents, and then you're underway.

04

The Plant Pass Team are here to help!  
Get in touch if you need assistance